JESSICA TRUONG

3241 Jefferson Avenue, Apt. 3, Cincinnati, OH 45220 Phone: 513. 560. 7480 E-mail: jessie.t.truong@gmail.com

EDUCATION

University of Cincinnati | Cincinnati, Ohio Bachelor of Science in Health Promotion and Education Graduated 2015 **GPA: 3.3**

WORK EXPERIENCE

Asian Community Alliance

Health Navigator October 2014 - Present

Assist consumers with applying for health insurance through the Marketplace

Kroger Pharmacy | West Chester, Ohio Pharmacy Technician January 2012 - Present

- Provide quality customer service
- Complete computer data entry
- Correspond with insurance billing processes
- Maintain pharmacy inventory

Asian Community Alliance

Intern January 2015 - May 2015

Directed production of an educational DVD about domestic violence for the Project HOPE campaign

Presented at community outreach events in greater Cincinnati

Developed lesson plans and activities for health education

The Center for Closing the Health Gap

- Intern September 2014 May 2015

 - Managed the Do Right! nutrition campaign
- Carter's | Cincinnati, Ohio

Sales Associate January 2011 – January 2012

- Provided quality customer service
- Maintained store organization

SKILLS

- Proficient in Microsoft Office programs
- Experience in program development and evaluation
- Possesses strong organizational skills and effective communication skills
- Fast learner, creative thinker, resourceful, team player